

# UC Scout Course Expectations

1. Print or electronically complete this document.
  2. Read and initial each statement, then sign at the bottom.
  3. Ask your parent/guardian to also read this document, then sign at the bottom.
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## Expectations for Academic Success

- \_\_\_\_\_ 1. I have created a copy of the provided pacing guide and entered my course start and end dates. I have saved it and will refer to it to ensure I complete the course in a timely manner.
- \_\_\_\_\_ 2. I have registered an Observer to support my progress through my UC Scout course(s).
- \_\_\_\_\_ 3. If I have a question, I will email my teacher at any time using the Inbox accessible in the Global Navigation inside my virtual UC Scout classroom. I understand I can expect a response within 24 hours, 8 a.m.–5 p.m. PDT/PST, excluding weekends and holidays.
- \_\_\_\_\_ 4. Once registration for the course has closed, missing assignments will be marked late as they pass their suggested due date. Late assignments will receive a zero in the grade book but the zero will be replaced with the grade earned once the assignment is received and graded.
- \_\_\_\_\_ 5. I will review the assignment settings and applicable time and submission limits before I begin the assignment. Assignment, quiz, and test settings may differ.
- \_\_\_\_\_ 6. I will complete the course in sequential order; this means that I cannot skip around (e.g., I will not be allowed to do the Unit 2 assignments without completing Unit 1 assignments).
- \_\_\_\_\_ 7. Once my Final Exam is submitted, the course is considered *complete*. I may not redo previously submitted assignments. My teacher will calculate and submit my final grade within 10 days.
- \_\_\_\_\_ 8. I will not submit “placeholder” submissions in lieu of submitting a completed assignment (in an effort to bypass the prerequisite settings). **A placeholder is any submission intended to fill a required assignment constraint without meeting the actual assignment criteria.** If I am found doing this, my ability to submit future assignments may be suspended; making this practice a habit (2 or more times) may result in a zero on the Final Exam.
- \_\_\_\_\_ 9. I will submit only fully original work completed by myself without any aid (human or AI). If academic integrity has been breached, a zero is earned and more severe consequences may be enforced in accordance with [UC Scout Course Policies](#).

\_\_\_\_\_ 10. I understand that all required assignments may be subject to Textual Similarity and Artificial Intelligence (AI) review via [Turnitin](#) for the detection of plagiarism. All submitted assignments may be included as source documents in the [Turnitin](#) reference database solely for the purpose of detecting plagiarism of such assignments. I may submit my papers in such a way that no identifying information about me is included.

## Exam Proctoring

- \_\_\_\_\_ 1. At least two exams in this course will be proctored using a remote proctoring service. I have reviewed the proctoring information provided in the Introductory Module for my course.
- \_\_\_\_\_ 2. I will provide a recent photo ID and use a computer microphone and webcam, as required, to complete the proctored exams.
- \_\_\_\_\_ 3. I have read the proctoring guidelines outlined in the Introductory Module and understand the conditions that constitute a breach of academic integrity during a proctored exam and the associated consequences.

## Term Limits

- \_\_\_\_\_ 1. I understand that UC Scout On Demand courses are flexible and self-paced, but are subject to two date constraints. **These dates can be found on your course homepage.**
- The Midterm, and all work preceding it, must be completed by the Midterm close date.
  - All remaining assignments, including the Final Exam, must be submitted before 11:59 p.m. PDT/PST on the last day of the term.

The Midterm close date is: \_\_\_\_\_ (write Midterm close date here)

This course term ends on: \_\_\_\_\_ (write term end date here)

- \_\_\_\_\_ 2. Extensions may be granted for extenuating or emergency circumstances only in accordance with [UC Scout Policies](#). The extension request period closes on the last day of the term. I will not wait until the end of the term to request an extension. I will be prepared to provide current, applicable documentation at the time of my request.
- \_\_\_\_\_ 3. I understand that transcript requests may take up to 10 business days to process and I will lose access to my course 30 days after the last day of the term. If I progress past the midterm, my grade will appear on my transcript. I have reviewed [UC Scout Policies](#) for more information.

*Your signatures indicate an understanding of and an agreement to all UC Scout Course Expectations.*

**Student Signature:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_